

**ELECTION DEPARTMENT: MANIPUR
ANNUAL ADMINISTRATIVE REPORT, 2005-2006
(ended 28 Feb, 2006).**

1. INTRODUCTION:

1.1. The State Election Department is a single cadred non-plan department with total staff strength of 169 posts of 17 various categories with Chief Electoral Officer, Manipur as Head of the Department. Joint Chief Electoral Officer, Manipur is the Head of Office (HOO) and Drawing & Disbursing Officer (DDO) of CEO's Office, Manipur. During the year under report, the post of Chief Electoral Officer, Manipur was manned by Shri R.R. Rashmi, I.A.S. He took charge of Chief Electoral Officer, Manipur on 6th Sept, 2005. Before him, Shri V. Chhibber, IAS was holding the charge of Chief Electoral Officer, Manipur. There are 24 branch offices where the election staff and Officers are attached/posted. The offices are the offices of Deputy Commissioners of 9 Districts and the offices of ADCs of Jiribam and Kangpokpi and SDOs/EROs of Lamphel, Lamsang, Wangoi, Patsoi, Porompat, Sawombung, Keirao Bitra, Nambol, Bishnupur, Moirang, Thoubal, Lilong and Kakching.

1.2. The Chief Electoral Officer, Manipur is the Head of the Election Department. He is appointed by the Election Commission of India from a panel of Officers furnished by the State Government. The Chief Electoral Officer, who is directly responsible to the Election Commission of India, has the statutory responsibility of supervising the preparation of electoral rolls and conduct of Assembly, Parliamentary and Presidential elections in the State and assisting the Delimitation Commission in the delimitation of Assembly and Parliamentary Constituencies subject to the overall control, direction and supervision of the Election Commission of India.

1.3. DCs are the EROs in the 5(five) Hill Districts, Addl. Deputy Commissioner, Kangpokpi and the Sub-Divisional Officers (SDOs) in the 4(four) Valley Districts and the Addl. Deputy Commissioner, Jiribam are the EROs in the Valley Districts. There are altogether 20(twenty) EROs in Manipur State. It is to point out that the Sub-Divisional Officers (SDOs) in the Hill Districts and most of the Sub-Deputy Collectors (SDCs) in Valley Districts are the Asstt. Electoral Registration Officers (AEROs). There are a total of 54 (fifty four) AEROs in the State. The EROs are directly responsible for correct and complete E/Rolls of A.C.s within their jurisdiction.

1.4. In Hill Districts, the Deputy Commissioners function as the District Election Officers/Electoral Registration Officers/Returning Officers for the purpose of Assembly Elections. The ADC/Jiribam and ADC/Kangpokpi are also functioning as the Electoral Registration Officers and Returning Officers for the Assembly Elections. In Valley Districts, the Deputy Commissioners function as the District Election Officers and the Sub-Divisional Officers function as Electoral Registration Officers/Returning Officers for the Assembly Elections. However, for the Parliamentary Election to the Lok Sabha, DC/Imphal West is the Returning Officer and all other DCs and ADCs Jiribam and

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Kangpokpi are the Assistant Returning Officers besides the valley Sub-Divisional Officers of Imphal West and Imphal East districts.

2. MAIN FUNCTIONS:

The main functions of the State Election Department are:

- (a) Preparation of Electoral Rolls of the 60 Assembly Segments of the two Parliamentary Constituencies of the State
- (b) Preparation and issue of Electors Photo Identity Cards,
- (c) Conduct of Election to the House of People and State Legislative Assemblies as well as the Presidential and Vice Presidential Elections and
- (d) To assist the Delimitation Commission in the delimitation of Assembly and Parliamentary Constituencies.
- (e) Appointment of statutory Officers like ROs, AROs, EROs, AEROs.
- (f) And any other election related works assigned by the Commission from time to time.

In all such works, the programmes and execution of the works are undertaken under the superintendence, direction and control of the Election Commission of India.

3. STAFF STRENGTH: The Chief Electoral Officer has supporting staff strength of 169 numbers including one post of Joint CEO, one post of Asst.CEO and 13 Election Officers. As on 28th February, 2006, Election Department's staff strength is as below:

| Name of Post | Sanctioned Strength | Actual Strength |
|------------------------|---------------------|-----------------|
| Jt. CEO (MCS Gr.I) | 1 | 1 |
| Asstt. CEO (MCS Gr.II) | 1 | 0 |
| Election Officer | 13 | 8 |
| Private Secretary | 1 | 1 |
| Election Supervisor | 11 | 10 |
| Computer Operator | 1 | 1 |
| Sr/Acct. | 1 | 1 |
| Head Clerk | 1 | 1 |
| Draughtsman | 1 | 1 |
| UDC | 13 | 12 |
| LDC | 10 | 1 |
| ERC | 78 | 61 |
| Driver | 3 | 1 |
| Daftry | 1 | 0 |
| Grade IV | 33 | 30 |
| Total | 169 | 129 |

4. **ACHIEVEMENTS:**

The main achievements of the department during the financial year 2005-2006 (ending 28th Feb, 2006) are highlighted below:

- (i) **Visit of Shri Navin B. Chawla, Election Commissioner:** Shri Navin B. Chawla, Election Commissioner of Election Commission of India accompanied by Shri R. Balakrishnan, Deputy Election Commissioner visited Imphal on 5th August, 2005 on a 3(three) days official visit to the State. On their arrival, they called on His Excellency, the Governor of Manipur on 5th August, 2005 itself. They held a meeting with the representatives of various Political Parties of the State on 6th Aug, 2005 from 9.45 a.m. to 12.15 p.m. at the Conference Hall of the State Guest House, Sanjenthong, which was followed by two rounds of meetings: (i) with the Director General of Police, Manipur and (ii) another with Chief Secretary, Manipur at 3.00 p.m. and 4.00 p.m. at Raj Bhawan, Manipur respectively. Various issues which inter-alia included preparation of Electoral Rolls, Electoral Reforms, Rationalization of Polling Stations, resumption of EPIC Programme, Use of EVMs, Proper security during Poll etc were discussed.
- (ii) **Publication of final Electoral Rolls, 2005:** As per the Schedule fixed by the Election Commission, the final Electoral Rolls in respect of 58(fifty-eight) Assembly Constituencies except those of 41-Chandel (ST) and 42-Tengnoupal (ST) A.C.s in connection with Intensive Revision-2005 was published on 16th May, 2005. The final Electoral Rolls of the remaining 2(two) A.C.s were published on 1st August, 2005. The total numbers of Electors after the Intensive Revision of Electoral Rolls, is 16,67,729. The total number of electors before this Revision was 15,32,628. That is, the net percentage of increase of electors in the State during the Intensive Revision-2005 was (+) 8.81 %. The final Electoral Rolls were published with the approval of the Commission.
- (iii) **Filling up of various promotion vacant posts:** During the reporting year, altogether 18(eighteen) staff of Election Department were given promotion to their next grade:

| | | |
|-------|------------------------------|-----------|
| a) | LDCs to UDCs | - 7 Nos. |
| b) | ERCs to Election Supervisors | - 7 Nos. |
| c) | UDCs to Election Supervisors | - 2 Nos. |
| d) | UDC to Head Clerk | - 1 No. |
| e) | UDC to Sr. Accountant | - 1 No. |
| Total | | - 18 Nos. |
- (iv) **Training & Conference at Election Commission:** As directed by the Election Commission of India, Shri T. Ranjit Singh, Joint Chief Electoral Officer, Manipur, Smt. L. Sujata Devi, Jr. System Analyst and Shri T. Hemantakumar Singh, Technical Assistant of the State Level Agency

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"MANITRON", who are working at CEO's office, Lamphel during the period for computerisation of Electoral Rolls were deputed to the Election Commission of India to attend a training on quality check on Electoral Rolls and EPIC Data validation commencing from 3rd to 5th October, 2005.

Again, Shri T. Ranjit Singh, Joint Chief Electoral Officer, Manipur and Shri Suman Dinda, Engineer of CMC Ltd., Kolkata (engaged later on for computerisation of Electoral Rolls) were deputed to the Election Commission of India to attend a Conference of Joint CEOs and SLAs on computerization of Electoral Rolls and EPIC software on 14th and 15th February, 2006.

- (v) **Special Summary Revision of Electoral Rolls, 2006:** As per the directions of the Election Commission of India, a Special Summary Revision of Electoral Rolls, 2006 with reference to 01-01-2006 as the qualifying date for all 60 (sixty) A.C.s in the State was taken up during the reporting year as per the schedule fixed by the Commission. The draft publication of E/Rolls was made on 20th Oct, 2005 whereas final publication of E/Rolls was made on 24th Jan, 2006. The final Electoral Rolls was published in a consolidated, integrated and re-serialised manner with the approval of the Commission. The total numbers of electors admitted for inclusion in the whole State during the just concluded Special Summary Revision is 24,614, whereas the total number of electors deleted is 5,107. Thus, the net addition of electors is 19,507. The total numbers of Electors after the Special Summary Revision-2006 is 16,87,543. The total number of electors before this Revision was 16,67,729. That is, the net percentage of increase of electors in the State during Spl. Summary Revision-2006 after disposal of claims/objections was (+) 1.17%. The final Rolls were published with approval of the Commission.
- (vi) **CEO's Official Website:** All important vital information such Electoral Rolls, Statutory Forms, Press Notes/Releases, Handbook for Lok Sabha, 2004, Affidavits etc. have been put up in CEO's website for information of general public and all concerned.

Except the aforesaid programmes/achievements made during the year, there is no other achievement worth to be mentioned in respect of State Election Department.